



Transit Committee

Terms of Reference

MANDATE

To be pro-active in recommending to Council strategies for the municipal transit service in the City of Cornwall. Aiming at promoting and providing accessible, reliable and affordable services to its citizens while minimizing the cost to the taxpayer.

OBJECTIVES

1. Review and monitor the existing services via quarterly, statistical and status reports to recognize and report on identified strengths and weaknesses in the municipal transit system.
2. Identify and address opportunities to receive input from users and non-users of the transit system to promote maximum usage and commitment to the service.
3. Review and monitor the infrastructure to ensure the levels of service offered can be met and customer needs can be accommodated, i.e. vehicles, fare collection equipment, facilities, communication services, support services, etc.
4. Review and recommend changes to various marketing and promotion strategies.

MEMBERSHIP

A Committee Chair shall be appointed by the Committee and reviewed annually.

The membership of the Committee shall include:

- One (1) Councillor appointed by Council;
- Two (2) persons from the public appointed by Council;

- One (1) member from The Municipal Accessibility Advisory Committee;
- One (1) member from The Youth Advisory Committee;
- One (1) Operator from Cornwall Transit.

Staff from Cornwall Transit will act as support and advisors to the Committee.

FREQUENCY OF MEETING

The Committee will meet on a quarterly basis.

REPORTING RELATIONSHIP

The Committee will report to Cornwall City Council through the Manager, Municipal Works and Services.